

# **Eden Township Board of Supervisors**

## **Minutes of the January 4, 2016 Organizational Meeting**

**Call-to-Order:** Supervisor Randy Kylar called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**Attendance:** Supervisors David Rineer, Randy Kylar and Joseph Rineer, Roadmaster Mark Rudy, Zoning Officer Gerry Parker and Secretary/Treasurer Szilvia Troutman, also the following members of the public: Shawn Vinson, Bob Mentzer, Tracy Warfel, Menno K. Stoltzfus, David F. Stoltzfus, David Smucker, Isaac Glick, John Stoltzfus, Jesse Lapp, Robin Church, Dan Steinman and Ivan Stoltzfus.

**Public Participation:** None.

**Reorganization of the Board:** Randy Kylar moved and Joe Rineer seconded a motion to elect David Rineer as Chairman of the Board. David Rineer moved and Randy Kylar seconded a motion to elect Randy Kylar as Vice-Chair of the Board and to elect Joe Rineer as Secretary of Records for the Board. Motions passed unanimously. David Rineer moved and Randy Kylar seconded a motion to elect Szilvia Troutman as Township Secretary. David Rineer moved, Joe Rineer seconded a motion to appoint Szilvia Troutman as Treasurer. Motions passed unanimously.

**Set Compensation:**

David Rineer moved and Randy Kylar seconded a motion to compensate Supervisors Rineer, Kylar and Rineer at \$150 a month, Secretary Szilvia Troutman at \$300 a month and Treasurer Szilvia Troutman at \$325 per month. Motion passed unanimously.

David Rineer moved and Randy Kylar seconded a motion to set the bonded amount for the Treasurer at \$600,000.00. Motion passed unanimously.

David Rineer moved, Joe Rineer seconded a motion to set the monthly meeting time for the second Monday of the month at 7:00 pm and the meeting location as 489 Stony Hill Road, Quarryville, PA. Motion passed unanimously.

**Appointment of Staff:**

David Rineer moved and Joe Rineer seconded a motion to re-appoint the following:

- Mark Rudy as Full Time Roadmaster with a compensation of \$24.00 an hour,
- Michael Wagner as Full Time Highway Maintenance Worker at \$17.50 an hour,
- Geraldine Parker as Part Time Zoning Officer with a compensation of \$1,250.00 a month and
- Szilvia Troutman as Part Time Administrative Assistant with a biweekly compensation of \$423.08.

Motion passed unanimously.

**Appointments:**

David Rineer moved, Randy Kylar seconded a motion to appoint the following individuals:

Zoning Hearing Board:

|                         |                     |                  |
|-------------------------|---------------------|------------------|
| Daniel Steinman         | Term Expires 1/2019 | \$40 per hearing |
| Karen Walters           | Term Expires 1/2020 | \$40 per hearing |
| Robin Church            | Term Expires 1/2020 | \$40 per hearing |
| David Gorby (Alternate) | 1 yr. Appointment   | \$40 per hearing |
| Vacancy (Alternate)     | 1 yr. Appointment   | \$40 per hearing |

Motion passed unanimously.

David Rineer moved, Randy Kylar seconded a motion to appoint the following:

Vacancy Chairman:

|             |                   |           |
|-------------|-------------------|-----------|
| Matt Woerth | 1 yr. Appointment | Volunteer |
|-------------|-------------------|-----------|

Motion passed unanimously.

David Rineer moved, Joe Rineer seconded a motion to appoint the following:

Solicitor:

|               |                   |              |
|---------------|-------------------|--------------|
| Janice Longer | 1 yr. Appointment | Fee Schedule |
|---------------|-------------------|--------------|

Motion passed unanimously.

David Rineer moved, Randy Kylar seconded a motion to appoint the following:

Planning Commission:

|                |                     |                  |
|----------------|---------------------|------------------|
| Blake Huber    | Term Expires 1/2017 | \$35 per meeting |
| Robert Mentzer | Term Expires 1/2018 | \$35 per meeting |
| Lois Skiles    | Term Expires 1/2018 | \$35 per meeting |
| Tracy Warfel   | Term Expires 1/2019 | \$35 per meeting |
| Joseph Rineer  | Term Expires 1/2019 | \$35 per meeting |

And

Emergency Management Coordinator:

|              |                   |           |
|--------------|-------------------|-----------|
| Shawn Vinson | 1 yr. Appointment | Volunteer |
|--------------|-------------------|-----------|

Motion passed unanimously.

David Rineer, Joe Rineer seconded a motion to appoint the following:

Township Engineer:

|                           |                   |              |
|---------------------------|-------------------|--------------|
| Light-Heigel & Associates | 1 yr. Appointment | Fee Schedule |
|---------------------------|-------------------|--------------|

And

Deputy Tax Collector:

Hope M. Crawford.

Motion passed unanimously.

**Assignments:**

The Supervisors agreed to assign the following representatives:

|  |                              |
|--|------------------------------|
| Solanco Public Safety Committee Representative:                | Randy Kylar and Shawn Vinson |
| Southern Lancaster Co. Inter-Municipal Council Representative: | David Rineer and Joe Rineer  |
| Rails to Trails Committee Representative:                      | Mark Rudy and Shawn Vinson   |

**Establish Rates:**

David Rineer moved, Randy Kylar seconded a motion to establish the following:

- The hourly rate for auditors at \$10.00/hour  
Vacancy  
Vacancy  
Vacancy
- The Tax Collector's compensation rate at 5% and bonding at \$75,000.00, and
- The real estate tax rate at 1.05 mills.

Motion passed unanimously.

**Resolutions:** David Rineer moved, Randy Kylar seconded a motion to pay contributions to fire companies within 30 days of receiving Relief Funds.

**Authorizations:**

David Rineer moved, Randy Kylar seconded a motion designating PLGIT for the General Fund, State Fund, Capital Reserve Fund, Escrow Fund and the Building Fund; and BB&T to maintain the discretionary fund for deposits of Eden Township funds. Motion passed unanimously.

David Rineer moved, Joe Rineer seconded a motion to designate the 2<sup>nd</sup> Wednesday of every month for the payment of invoices and to allow interim payments to avoid penalty or interest. Motion passed unanimously.

**Old Business:** None.

**New Business:**

**Mileage Rate:** On a motion by David Rineer and second by Randy Kylar, the Supervisors approved the mileage rate at 54 cents/mile for 2016. Motion carried unanimously.

**2016 Fee Schedule:** The fee schedule was reviewed. On a motion by David Rineer and second by Randy Kylar, the following changes were accepted:

- Zoning Hearing fee was increased to \$600; additional hours and continuances to \$300
- Conditional Use Hearings was increased to \$600; additional hours to \$300
- In-ground pool permit fee was increased to \$110.

Motion carried unanimously.

**Rail Trail Funding:** On a motion by David Rineer and second by Randy Kylar, the Supervisors approved joining Providence Township in their new grant application for the Rail Trail. Motion carried unanimously.

**Filing in Minute Books:** On a motion by David Rineer and second by Joe Rineer, the Supervisors approved filing only the Supervisors' meeting agenda, minutes, Treasurer's Report and 'Bills to be paid' report in the minute books. The additional monthly reports will be filed separately. Motion carried unanimously.

**Public Participation:** None.

**Adjournment:**

A motion to adjourn the meeting was made by David Rineer and seconded by Joe Rineer. The motion passed unanimously.

The meeting adjourned at 7:31 pm.

Respectfully Submitted,

**Szilvia Troutman**

**David G. Rineer**

**Randon J. Kylar**

**Joseph L. Rineer**